

EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE  
OFFICE OF THE ADJUTANT GENERAL  
NORTH CAROLINA NATIONAL GUARD  
HUMAN RESOURCES OFFICE  
4105 REEDY CREEK ROAD  
RALEIGH, NORTH CAROLINA 27607-6410

ANNOUNCEMENT #: ANG 57-2005/ANG-AGR 2005-32

OPENING DATE: 28 October 2005

CLOSING DATE: 28 November 2005

ANTICIPATED FILL DATE: 08 January 2006

POSITION TITLE AND NUMBER:

Supervisory Information Technology Specialist  
80457000 (Officer)  
775179

UNIT/ACTIVITY AND DUTY LOCATION:

263<sup>rd</sup> Combat Communications Squadron,  
NCANG, Badin, NC

GRADE AND SALARY(Includes Locality Pay of 11.72%)  
TECH

EMPLOYMENT STATUS: Excepted Service

GS-2210-12 \$60,576 - \$78,745 per annum

WHO CAN APPLY: The area of consideration for this position is STATEWIDE. Applications will only be accepted from current Excepted employees of the North Carolina National Guard, current military members of the North Carolina National Guard and residents of North Carolina who are eligible and willing to enlist in the North Carolina Air National Guard.

NOTE: This is a commissioning opportunity. Applicants must submit an AF Form 24, SF 86, college transcript, copy of Social Security Card, birth certificate and drivers license and a resume to the Director of Personnel, 5225 Morris Field Drive, Charlotte, NC 28208-5704. Packages must be received not later than the above indicated closing date. Packages received after the closing date will not be processed.

HOW TO APPLY: TECHNICIAN: Applicants interested in the technician position may apply by submitting an Optional Application for Federal Employment (Optional Form 612), resume or any other form of application. It is required that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application. NOTE: Information that must be provided when applying for a technician position is as follows: announcement number; name; address; telephone number; social security number; date of birth; citizenship; education; work experience; and other job-related qualifications.

Applications must be sent to: North Carolina National Guard, ATTN: JFHQ-NC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410, to be received not later than the close of business on the above indicated closing date or postmarked by the closing date.

QUALIFICATION REQUIREMENT: TECHNICIAN: Must have 36 months specialized experience which demonstrates the applicant has acquired the below listed KSA'S.

KNOWLEDGE, SKILLS & ABILITIES (KSA'S)

Below are listed the KSA's for this position. Each technician applicant must address each KSA individually in paragraph format by explaining any civilian and military work experience (with dates) that provided that KSA. These comments must be addressed in the order they appear below and attached to the application when applying for the position. Failure to include attachment of the KSA Statement will result in your application not being considered for employment. ASSISTANCE IN COMPLETING THE KSA STATEMENT MAY BE OBTAINED BY CALLING OR 704/391-4169.

1. Ability to research and analyze data.
2. Skill in organizing work in a logical sequence.
3. Knowledge of computer programming techniques.
4. Familiarity with the applicable Air Force instructions that provide guidance for the maintenance of combat communications equipment.
5. Ability to plan, schedule and manage workloads for multiple subordinates in a dynamic environment.
6. Knowledge of how communications networks are employed and maintained in a deployed environment.
7. Ability to effectively communicate, both written and orally, with subordinates, peers, superiors and outside agencies.

CONDITION OF EMPLOYMENT: Occupants of this position must maintain continuous military membership in the North Carolina Air National Guard (NCANG). NCANG status (military grade, DAFSC, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible AFSC in the NCANG shown under Military Assignment on the reverse side of this announcement. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic Fund Transfer Program. The recommended applicant will not be approved for promotion/appointment until the appropriate physical examination is completed.

MILITARY ASSIGNMENT: Assignment in a compatible Officer position in the NCANG. AFSC: 33SX

EVALUATION FACTORS USED: Personal interviews, review of application and the KSA Statement.

PRINCIPAL DUTIES AND RESPONSIBILITIES: Directs the installation, engineering, testing, evaluation, modification, maintenance, and reporting of the full range of Communications-Electronics (C-E) equipment and systems assigned. Provides highly complex technical solutions that support unique command and control communications systems requirements. Monitors quality control practices. Evaluates scheduling, rescheduling or reassignment of work. Ensures standard C-E maintenance and repair methods are followed to meet complex specifications. Tracks time and work completion that is critical for safety reasons, workload, and manpower requirements. Incumbent analyzes current and past maintenance effectiveness. Takes, directs, or recommends remedial actions to correct problems or deficiencies and to preclude recurrence. Advises the Commander of significant issues and matters affecting the production, control, and effectiveness of the unit's C-E systems function. Plans, develops, and implements local maintenance policies, procedures, and goals for effective administration, direction, management, and operation of the flight. Monitors current information on system and equipment status, repair actions, modifications, and related matters. Analyzes the flight's maintenance capabilities, evaluates maintenance effectiveness, and reports the flight's mission capability. Initiates action to maintain a maximum degree of efficiency and reliability. Develops new procedures to solve unprecedented technical problems. Ensures the proper use, management, and training of all personnel, consisting of multiple technical disciplines within the flight. The Network Systems Flight has 5 subordinate positions. Each branch requires specific technical knowledge and skills in addition to technical knowledge and skills that are common between branches. All subordinate positions are at the GS-11 grade level. Ensures that efficient position management is practiced and that position descriptions of subordinates are accurate. Realigns duties within the flight to ensure efficient use of assigned manpower to accomplish unit's mission. Interviews and recommends selection of new employees. Provides training and orientation. Ensures new employees are briefed in their duties and responsibilities. Establishes work performance standards and discusses and assigns annual performance evaluations. Initiates disciplinary actions, promotion actions and step increases. Recommends awards and approves leave. Manages overall personnel program within the section. Provides technical assistance to organizations/units in establishing digital communications requirements. Provides technical input in the form of complete annexes to base, mobility and wartime tasking plans. Input covers the broad range of digital communications support necessary for mission accomplishment, i.e., voice, data, Radio Frequency (RF) and special communications requirements. Prepares and submits budget estimates and revisions for the procurement, installation, and maintenance of equipment and supply items. Identifies resource shortages or projected shortages to the commander and the National Guard Bureau. Ensures formulation of comprehensive training plans for each function and specialty within the flight. Ensures drill status guardsmen (DSG) are properly trained and able to perform the telecommunications activities. Exercises continuing responsibility for safety conditions, procedures, and work practices employed within the maintenance community. Provides work force guidance on safety matters and ensures safe work practices are utilized. Ensures periodic inspections of work centers are performed and immediate action is taken to correct unsafe conditions. Performs other duties as assigned.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted to your unit/activity bulletin board. A copy of this announcement will be posted to the 145 MSF web page.

ADDITIONAL INSTRUCTIONS:

1. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories: Male or female; American Indian or Alaskan native; Asian or Pacific Islander; Black, not of Hispanic origin; Hispanic; white, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs.
2. An initial, and periodic medical examination may be required for jobs located in working areas which have a high exposure risk to conditions which may result in occupational illness or injury.
3. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15.
4. A permanent change of station (PCS) will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date.
5. Males born on or after 1 January 1960 must be registered with the Selective Service in order to be considered for federal employment.

DISTRIBUTION:

A, B-3, C-3, G-25, H-3, J-3, K-3, M, N-12, P-9, Q, W-2, Y-2, R: HRO-20, AGAV-1, AGCS-3, DCSANG-1, J4-4, J3-3, J1-3, FMCB-2, IG-1, SCSM-1, SRAA-1, VCSOP-1